

Pro-Fab, Inc 910 N. Morgan Rd. Oklahoma City OK 73127	Quality Assurance Form QAS101	Revision E	Effective Date 12/07/07	Page 1 of 3
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Supplier Notice: The Quality Assurance codes referenced herein are an integral part of the purchase orders issued by Pro-Fab, Inc. (PFI). Pertinent codes are referenced in the body of the purchase document. Non-compliance may result in rejection of materials, with return at the supplier's expense and/ or extended delay in payment of invoice until all issues are resolved. Questions regarding these requirements should be directed to PFI purchasing or Quality Assurance for assistance.

Code #1 Acceptance at Destination: Products received at PFI shall be accepted only after dimensional inspection, review of documented certification, and the evaluation of shipping damage in transit.

Code #2 Chemical & Physical Test Reports: Certified chemical composition and physical test reports reflecting the actual heat or production lot are required to accompany shipment. Material heat or production lot numbers shall appear on all material test reports and shall not be hand written.

Note: Refer to code #24 for imported materials from manufacturers (mills) without documented evidence of Bilateral Airworthiness Agreements with F.A.A. Raw material suppliers and distributors must comply with code #24

Code #3 Material Certification: Raw material certifications must accompany the actual shipment enclosed with the packing slip. Quality or an authorized supplier management representative must sign certifications. The certification shall specify the unit of measure, material type, grade, class, condition/temper, heat or production lot, specification and revision level. Material heat or production lot numbers shall appear on all material certifications and shall not be hand written.

Code #4 Certification of Compliance (C of C): Certification that supplied products, and/or services, including special processes performed by qualified personnel, are in full compliance with applicable drawings and/or specifications. Documented Quality Records shall be retained on file at the supplier's facility for review upon request. The C Of C shall always accompany the packing slip, and identify corresponding purchase data.

Code #5 Dimensional Report: A documented inspection report for all dimensions and characteristics, including all notes, is required and shall be traceable to an individual component or assembly. The inspection report shall clearly define the specified dimensions and the actual measurements obtained. The document shall be signed / stamped by Quality.

Code #6 Certified Test Reports: Certified copies of all electrical, mechanical, life cycle, environmental or other test reports performed in accordance with the purchase order. The test report shall include the applicable specification, revision level, test method or procedure number, parameter required, the actual measurement, the equipment or tool number used to perform the test and the date of the tools last calibration. Objective evidence of the testing shall be retained on file at the supplier and must be available upon request for review.

Code #7 Age Control: Cure/Expiration dates, as defined by the manufacturer's specification, shall be affixed or stamped on each component, or package and shall be legible. In the event that such marking is not practical, a tag shall be provided with each item to depict the pertinent information. The certification shall contain the batch or lot number, date of manufacture, cure date and expiration, shall accompany the packing slip and shall identify all corresponding purchase data.

Code #8 Storage Information: Products, which require age or environmental control during storage, shall contain the following information as applicable;

- A) Specification and Revision
- B) Lot/Batch Number
- C) Manufacture Date (Month and Year)
- D) Actual Shelf Life
- E) Special Handling/Storage Requirements

Code #9 Directed or Approved Source Certification: Suppliers shall furnish a certified statement that the material or item supplied has been manufactured and processed by sources approved for the applicable specification. (Directed source, QPL, Customer or Government Approved source.)

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- Code #10** PFI Furnished Material: Material furnished in support of a purchase requirement shall be identified and controlled by the sub-contractor to prevent damage, deterioration or loss, shall be audited to maintain traceability and will be replaced at the sub-contractor expense when unnecessarily scrapped, damaged or otherwise misused.
- Code #11** PFI Furnished Test or Inspection Equipment: Equipment furnished to the sub-contractor during performance of the purchase order, shall be inspected upon receipt, maintained in good, clean working condition and shall not be abused, modified, recalibrated, or altered without the express written consent of PFI. Prevention of loss or damage shall be the responsibility of the sub contractor until such time as recalled and the expense for repair or replacement due to mishandling, negligence, or abuse shall be that of the sub-contractor. Tools shall be returned upon completion of performance or for recalibration at the prescribed interval by PFI.
- Code #12** First Article Approval: A Certified first article and documented inspection and test results conforming to SAE AS9102 are required. The first article and applicable documentation shall be submitted to PFI for review, verification and approval prior to production release. A new first article shall be submitted to PFI when required by SAE AS9102.
- Code #13** PFI Source Inspection: Source inspection is required at the supplier's facility prior to shipment. The supplier shall provide three working days advance notice and shall contact our Quality Manager to make the necessary arrangements.
- Code #14** Right of Access: In accordance with PFI customer and regulatory agency requirements: "All work under this purchase agreement is subject to inspection and test, by a Pro-Fab representative, customer representative and/or the government at the supplier's facility at anytime deemed necessary. The Supplier's Quality System, including procedures, processes, documentation, and product are subject to review by, a Pro-Fab representative, customer representative, and/or the government representative's upon request".
- Code #15** Government Source Inspection: On receipt of this order, promptly furnish a copy to the Government Representative who normally services your plant, or if none to the nearest Army, Navy, Air Force or Defense Supply Agency inspection office. In the event the representative or office cannot be located, PFI Purchasing shall be notified immediately.
- Code #16** Quality System: The supplier's Quality System must comply with the intent of AS9100 and if required approved by the customer indicated. Any non-conforming material conditions shall be submitted, in documented form, to our Quality Manager.
- Code #17** Inspection, Measurement, and Test Equipment (IM&TE): All IM&TE utilized as a media for acceptance, shall be calibrated and maintained in accordance with ISO10012 and directly traceable to N.I.S.T.
- Code #18** Right to Stop Work or Return Goods for Non-Conformance: PFI reserves the exclusive right to issue a "Stop Work Order" or "Return to Supplier", for productions or services identified as non-conforming for any reason. Discrepancies will be returned freight collect.
- Code #19** Statistical Process Control: The utilization of Statistical Process Control is required during performance under this purchase order and applicable specifications(s). Documented process capability and resultant data is mandatory, and shall be supplied with shipment.
- Code #20** Omitted
- Code #21** Proprietary Items: When deliverable under purchase agreement by PFI in support of a government contract shall be accompanied by a copy of the applicable engineering drawing to permit dimensional verification at our receiving inspection.

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- Code #22** DoD Rated Order: This is a rated order certified for national defense use, you are require to comply with all provisions of the Defense Priorities and Allocation System regulation (15CFR350) to include any changes in affect at the time of receipt of our purchase order.
- Code #23** Traceability: The PFI purchase order number must appear on all documents for traceability, failure to comply will be cause for rejection.
- Code #24** Procurement of raw material from manufacturers without Bilateral Airworthiness Agreements (BAA) with the Federal Aviation Administration: It shall be the full responsibility of the approved U.S. supplier or distributor to ensure raw material which is purchased from a manufacturer (mill) without BAA is;
- A) Subjected to inspection, via representative sample coupon o the identical lot or heat number of material, by an appropriately approved U.S. metallurgical testing lab for all non-destructive, chemical and physical characteristics, in addition to those tests performed by the raw material manufacturer.
 - B) Accompanied by the actual certifications, chemical and physical test reports by both the manufacturer and the approved U.S. metallurgical testing lab.
- Code #25** Material ST: Material purchased under this contract shall not have the short transverse dimension created by sawing/cutting thicker material to the specified size without the written approval of Pro-Fab Inc.
- Code #26** Digital Product Definition: Suppliers performing on the purchase order must have customer approved Digital Product Definition system conforming to Boeing Aerospace D6-51991 or Spirit Aerospace MAA1-10009-1 or Airbus 03-21 documents.
- Code #27** Specifications and Standards: Unless otherwise noted the specification and/or standards specified on this purchase order shall be per the documents active revision when the purchase order was last revised.
- Code #28** Flowdown of requirements: Supplier is required to flow down to all sub-tiers all included requirements in this purchasing document(s) and associated document(s).
- Code #29** Product Definition: Supplier is required to notify Pro-Fab Inc in writing of changes to the product or process definition and obtain Pro-Fab's approval prior to delivery to Pro-Fab.